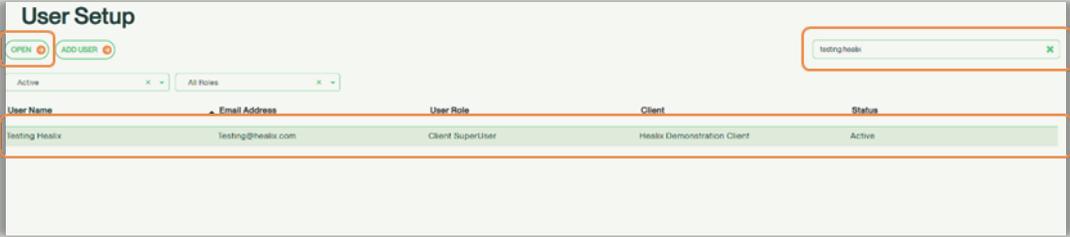
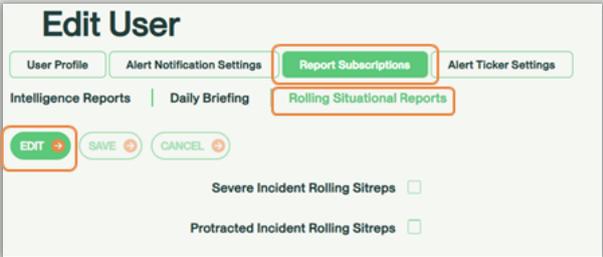
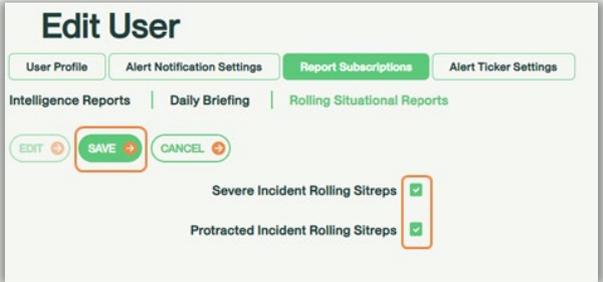


Set up instructions: Receive Rolling Situation Reports

Step 1	Log-in to Healix Sentinel.
Step 2	Using the left-hand toolbar, expand to “Administration”, and select “User Set Up”.
Step 3	<p>Search and select the user you want to opt in. Select and “Open” from the top toolbar.</p> 
Step 4	<p>Using the top toolbar, click to navigate to “Report Subscriptions”. Click to select “Rolling Situational Reports” below, then click “Edit”.</p> 
Step 5	<p>Tick both options to receive all situational reports issued, and click “Save”.</p> 

Rolling situation reports will be sent via email to the user’s registered email address.
Be sure to add donotreply@healix.com to your safe senders list.